

Contract for Preschool Care 2011-2012

Mountain View Christian Preschool & Kindergarten

"Teaming with parents in the education of their child"

Child's Name _____ Birthdate _____

Schedule **M T W Th F** Full Days @ \$_____ every week

M T W Th F Half Days @ \$_____ every week (circle days to attend)

Effective Date: _____

I hereby contract with Mountain View Christian School for school care for the above named child on the days indicated. I understand that any change in schedule will result in the weekly rate being changed.

I have read and agree to comply with all rules and regulations of Mountain View Christian School regarding fees and their payment, attendance, health, clothing, napping, needs and all other items as set forth in the *Parent's Handbook* issued by the school. These regulations include, but are not limited to the following:

(Please initial each item.)

- _____ 1. All tuition payments are **DUE IN ADVANCE** the first day of the week each child attends. (No later than Tuesday) Late payments are subject to and automatic late fee of *\$10.00 per week*.
- _____ 2. All registration, late fees, and tuition fees, etc. are nonrefundable.
- _____ 3. No credit will be given for illness, holidays, or field trips, in-service days or vacations except as stated on our Fee schedule page in handbook. Requests for vacation credit must be **in writing** and paid in advance.
We operate year-round, so there are no summer or winter breaks.
- _____ 4. Tuition is due year round and is the same even on weeks with holidays, in-service, cleaning, etc.
- _____ 5. There is a \$20.00 service charge on all returned checks. Should there be two checks returned within a six (6) month period, you must pay by cash or money order.
- _____ 6. If the child has a temperature of 100 or higher or has any other symptoms of illness (vomiting, diarrhea, severe coughing, etc.) the parent will be called and the child **MUST BE PICKED UP** within a reasonable period of time (usually 30 minutes). The child will not be able to return to school a full 24 hours after the fever is gone.
- _____ 7. A late charge of \$5.00 for each hour or portions thereof **per child** will be paid to the preschool director for half-day students picked up after 12:00. A late charge of \$1.00 for each minute **per child** will be paid to the teachers on duty for students picked up after 6:00 pm.
- _____ 8. Notification of withdrawal must be made at least **two weeks** in advance in writing, to the Preschool Director. Your child is considered enrolled and you will be charged until written notice is given.
- _____ 9. I understand there is also a \$2.00 fee for borrowing a school blanket, and a \$2.00 fee for borrowing a sheet. The fee is due on the first day of attendance.
- _____ 10. I further understand that his form is in effect from the effective date shown at the beginning of this contract, until revoked in writing. This contract may be revoked at any time by either party **in writing only**, with a 2 week notification.

Parent's Signature _____ Date _____

Parent's Signature _____ Date _____

(Both parents/guardians should sign this document)